

Waddingham Parish Council

Minutes of the Parish Council Meeting held on **Wednesday 3rd July 2019** at Jubilee Hall @7pm

Present: Cllrs LJ Williams (Chair), JA Hill, GA Thacker, PH Williams, A Watson, R Coman, C Metcalfe, (Vice-chair), A Yates & The Clerk

County Councillor Strange
District Councillor Summers
PC Toyn
0 members of the public

0307/1 Apologies for Absence

None

0307/2 Declaration of Interest

a. To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. None

To note dispensations given to any member of the council in respect of the agenda items listed *None requested*

0307/3 Minutes of Previous meeting to be approved and signed

The minutes of the Parish Council Meeting held on Wednesday 8th May 2019 were approved and signed as true and correct.

0307/4 Matters Arising

None

0307/5 County Councillor's/District Councillor's Report

District Cllr Summers reported that WLDC are currently undertaking several regeneration and improvement projects. The district council is financially in a good position with investments generating in the region of £700,000 (net). To date £15.7 million has been invested in 5 properties. 2 of these properties are in WLDC the rest elsewhere. Willoughton's Neighbourhood Plan has now been completed bringing the total number of completed plans to 14. Cllr Summers stated that progress is being made in establishing another waste depot in the district. He had looked that the flood relief scheme during the period of heavy rainfall was pleased to see it working well.

County Councillor Strange reported that Lincolnshire County Council is solvent but currently having to draw down on the capital funds due to government cuts. Rural areas have been promised but as yet progress has not been made. He reported that Children's Services and Older People's services are rated well. Cllr Strange said he will report potholes on Redbourne Road and also on the B1205 (Dinsdales Corner).

Cllr L Williams thanks DC Summers and CC Strange for their continued support and hard work.

0307/6 Police report

PCSO Law had forwarded a report. PC Toyn went through the incident statistics including the recent figures from traffic enforcement. The Council thanked PC Toyn for attending.

0307/7 Clerk's report

The Clerk reported that following the May meeting a letter was sent to a resident regarding items littering the Village Green. These items have now been removed. Only 1 quote was received to for

repairing the land slippage in the beck. The council agreed to accept this quote. MS Office has not yet been purchased.

0307/8 Finance

(a) Financial Report- the clerk produced a financial report (attached)

(b) Accounts for payment

- (i) C Wright, Salary and expenses- £551.06
- (ii) 123 Connect, website hosting- £364.00
- (iii) Lincs CC – Election Costs- £134.78
- (iv) MKS, Grass cutting- £552.00

(b) Payments received

None

(d) Internet Banking-The clerk reported the mandate had been returned by HSBC to be initialled due to some crossings out on the form. Form was initialled to be re-submitted.

0307/9 Correspondence for discussion

(a) Letter from a member of the public regarding play equipment- A member of the public has asked if it would be possible for the parish council to provide some play equipment. Cllr Metcalfe advised that play equipment could be placed on the Village Green as long as it didn't restrict access. Clerk to investigate costs involved and response to the letter.

(b) Letter from a member of the public regarding footpath on Joshua Way, potholes and long grass outside the church- A member of the public has asked if the vegetation on the footpath on Joshua Way will be cut back. Council to establish if Lincs CC highways or a private landowner is responsible for the area. The member of the public also raised concerns about potholes on Redbourne Road and overgrown grass outside of the church. The potholes have been reported. Cllr Strange to contact highways again. The grass is the responsibility of Lincs CC Highways. Clerk to respond to the letter.

(c) Revised Lincolnshire Local Plan- Consultation period is currently underway for the local plan.

0307/10 Highways Matters- (a) traffic calming and ongoing issues on Redbourne Road Update provided on Redbourne Road. Graeme Butler has responded to Cllr Strange to say that the suggest the village take part in the community speed watch scheme. He did not mention signage or other traffic calming measures in his email. Cllr L Williams had emailed Cllr Davies but had not received a response. **(b) To note traffic incident on Church Road/Clay Lane-** Cllr Watson reported that there had been a collision at Church Road/Clay Lane junction. Concerns were raised about the road as there is a blind corner and no footpath.

0307/11 Planning applications and decisions: -

PA1399242- Application to erect a dwelling in association with an agricultural business- refused
PA139360- Old Rectory listed building consent for replacement stone boundary- withdrawn by applicant. **PA139359-**Old Rectory application to replace stone boundary- withdrawn by applicant.
PA139410- Clock House Farm, application to convert redundant farm buildings- no objections.
PA139423-Land rear of Bramble Cottage, application to erect 1 bungalow- withdrawn by applicant.
PA139588-Land to south of Holegate House, reserved matters application- no comments to make.

0307/12 To review and approve the following policies and procedures:

- (a) Sickness and absence**
- (b) Travel and expenses**
- (c) Financial Regulations**
- (d) Complaints procedure**
- (e) Data protection policy**

- (f) Disciplinary policy and procedure**
- (g) Equal opportunities**
- (h) Financial management**
- (i) FOI policy**
- (j) Grievance policy**
- (k) Health and Safety policy**
- (l) Planning**
- (m) Risk assessment**
- (n) Website and digital presence**

Resolved to approve the policies following some minor amendments.

0307/13 To adopt a vexatious policy

Policy circulated for discussion. Item to remain on the agenda.

0307/14 To review Councillors' roles and responsibilities-

Following the election all councillors have been re-elected. Resolved the responsibilities will be as follows:

Cllr Coman- Grievance Panel

Cllr Hill, Complaints Committee, HR Committee

Cllr Metcalfe (Vice-chair)- Neighbourhood Plan working group, website management

Cllr Thacker- Grievance Panel

Cllr Watson- Neighbourhood Plan working group, website management

Cllr White- Complaints Committee, HR Committee

Cllr L Williams (Chair)- HR Committee, Neighbourhood Plan working group

Cllr P Williams- Neighbourhood Plan working group, Grievance Panel

Cllr Yates-Neighbourhood Plan working group, Complaints Committee

0307/15 To discuss and resolve action regarding chafer grubs on the Village Green-Cllr

Summers still investigating ways to eliminate the chafer grubs. Item to remain on the agenda.

0307/16 Flood relief scheme and beck cleaning matters-Flood relief scheme worked well during

recent period of heavy rain. Land slippage to be repaired once the crops have been harvested.

0307/17 Neighbourhood Plan report-Cllr Metcalfe reported that the second consultation event

had taken place and been well attended. Additional sites had been included. No clear consensus has been reached which is the preferred site. Advice has been sought from Nev Brown at WLDC. Further clarification also being sought from consultant Luke Brown.

0307/18 Constable Ings Report- Resolved to advertise again that there is funding available for

environmental schemes Nothing further to report. Item to remain on the agenda.

0307/19 Confirmation of date and time of the next meeting

September 4th @ 7.00pm in the Village Hall

0307/20 Items for the next agenda

Request for grant funding from the church, vexatious policy and privacy notice.

To consider the exclusion of the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.

Resolved by majority not to move into closed session

0307/21 To discuss and resolve action to be taken regarding letters from a member of the public- Two letters from a member of the public were discussed. Resolved clerk to respond to the letters.

The next meeting will be held 4th September, 7pm at the Village Hall

Meeting closed at 9.36pm